

**PLANNING AND ZONING MEETING  
ASHLAND, MO. 65010  
SPECIAL MEETING-THURSDAY, AUGUST 12, 2021**

**1. REGULAR MEETING:**

Chairman Sapp called the meeting to order August 12, 2021 at 7:00 p.m. via zoom. Commissioners in attendance were Jerrod Bryan, Cory Bergthold, Cynthia Wills, Nicki Rinehart, Scott Dooley, Jeff Sapp, Luke Baker  
Commissioners absent: Ken Bishop

City Staff Present: Lelande Rehard Asst. City Administrator, Leslie Martin Administrative Assistant, Dan VandeVoorde Building Inspector, James Creel Public Works Supervisor, Rick Lewis Alderman Liaison, John Conway Civil Engineer

Guests: Wilson Burchfield, developer, Tim Crockett, Crockett Engineering

**2. Approval of Agenda:**

Chairman Sapp called for a motion to approve the August 12 , 2021 agenda.  
Commissioner Bryan made a motion to approve the August 12, 2021 agenda, seconded by Commissioner Bergthold. Motion carried.

**3. Approval of Previous Minutes:**

Chairman Sapp called for a motion to approve the previous minutes dated July 13, 2021. Motion made by Commissioner Wills to approve the previous minutes as amended dated July 13, 2021, seconded by Commissioner Rinehart. Motion carried.

**4. Public Comments:**

**5. OLD BUSINESS:**

**6. NEW BUSINESS:**

**A.** East Ashland Plaza Lot # 4 - Diesel Pumps : Motion made by Commissioner Wills and seconded by Commissioner Bergthold. Dan Vande Voorde, Building Inspector, gave staff report. Chairman Sapp asked if the detention basin ties into current system. John Conway, Civil Engineer, stated yes it does. Commissioner Dooley asked if the connected property was exempt for a basin not being there and did this get passed through with the proper *channels* that it is supposed to go through in approving the plan. Commissioner Bryan asked a question about the stormwater runoff. Tim Crockett, Crockett Engineering, stated the stormwater for the original build goes to

the current site. Commissioner Bryan asked per code is this the time this storm water should be fixed. Commissioner Bergthold stated the future lots would have to require the detention basin per the last approval. He also stated he doesn't believe there is any onsite detention collecting the entire site. Commissioner Bryan asked Dan Vande Voorde, Building Inspector, if it was in the calculations in the previous lot or the current lot. John Conway, Civil Engineer, stated it is for the current lot. Chairman Sapp did a roll call: Commissioner Baker-yes, Commissioner Bergthold-yes, Commissioner Bryan-no, Commissioner Dooley-no, Commissioner Rinehart-no, Commissioner Wills-yes, Chairman Sapp-yes. Motion carried.

**7. DISCUSSION:**

None

**8. Mayor's Report:**

No Report

**9. City Administrator's Report:**

Lelande Rehard, Assistant City Administrator, stated there is a law suit with the Lakeside Development and the developer requested to rescind the variances. He stated the developer wants to work more on his plan and resubmit. He also stated the City is still working with the Fire Department on the second access road. Lelande updated on the progress the code team has been making. He also gave an update on the roundabout and stated it is going on as scheduled. Ashland Police Department lot has sold pending the contract for securing the franchise agreement. Lelande also gave an update on the Middle Creek Subdivision and stated they have been having good discussions with neighbors and discussing problem.

**10. Building Department's Report:**

Dan Vande Voorde, Building Inspector, gave an update on current permits for this year. He also gave a brief update on current projects.

**11. Alderman Liaison's Report:**

No report

**12. Commissioners' Report:**

Commissioner Bryan- Question for Lelande Rehard, Assistant City Administrator, about the Police Station and will it affect the signage for the City of Ashland? Lelande stated that sign will have to be talked about and maybe relocated. Commissioner Dooley stated the City could look at getting an easement to keep it there.

Commissioner Bergthold- Question on board of adjustment and missed something? Bergthold asked has that Board not been active or has that changed? Lelande Rehard, Assistant City

Administrator stated there is a bit of a dissusion lately on the proper time to use them. Chairman Sapp asked for Lelande to check back on that process and bring back to the Board.

Commissioner Wills- Asked about the crosswalk in Liberty Landing. James Creel, Public Works Supervisor, stated the signs are on order. He will have his crew out getting post out and will get posts put up as soon as the crosswalk lines can be painted.

Commissioner Bishop- Absent

Commissioner Sapp- No Report

Commissioner Dooley- No Report

Commissioner Rinehart- No Report

Commissioner Baker- No Report

Chairman Sapp called for a motion to adjourn the August 12, 2021, Planning and Zoning Meeting.

Commissioner Bryan made a motion to adjourn the August 12, 2021, Planning and Zoning Meeting seconded by Commissioner Bergthold. Motion carried. Meeting adjourned at 7:38 pm.

Minutes prepared by Leslie Martin